

**Stevens County Rural Library District  
Resolution 07-2018**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF STEVENS COUNTY  
RURAL LIBRARY DISTRICT, STEVENS COUNTY, WASHINGTON,  
ADOPTING THE 2019 GENERAL OPERATING FUND BUDGET; CERTIFYING  
TO THE BOARD OF COUNTY COMMISSIONERS OF STEVENS COUNTY  
THE DISTRICT'S 2019 GENERAL OPERATING FUND BUDGET;**

Whereas, the board of Trustees, acting as the legislative authority of the taxing district, has properly given notice of the public hearing held October 25, 2018 to consider the Stevens County Rural Library District's current expenses budget for 2019 calendar year; and

Whereas, the Stevens County Rural Library District provides public library service to the residents of Stevens County;

Whereas the attached Exhibit A (by this reference made a part of this resolution) is hereby adopted as the budget of the Stevens County Rural Library District for the calendar year 2019;

Whereas the Honorable Board of Commissioners of Stevens County, Washington are hereby requested to make a levy for 2018 for 2019 taxes for the Stevens County Rural Library District in the amount of **\$1,440,592**;

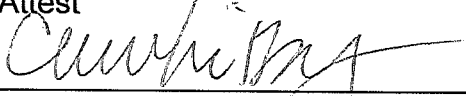
Whereas the Treasurer of Stevens County, Washington, is hereby authorized and directed to collect and deposit the monies received from the collection of the tax levy, specified above in the amounts and funds as specified below:

**1,440,592 - Expense Fund of the Stevens County Rural Library District**

Now, therefore be it resolved that the Board of Trustees do adopt the following 2019 Budget with Revenues totaling \$1,686,343 Expenditures totaling \$1,686,343, with an estimated undesignated, unrestricted fund balance of \$858,929 and that one copy of this resolution together with Exhibit A be delivered to the Stevens County Board of Commissioners and the Stevens County Auditor.

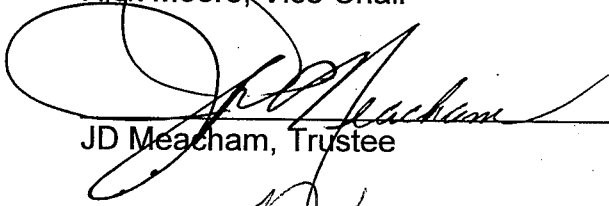
Adopted at a meeting of the Board of Trustee of the Stevens County Rural Library District, this 15<sup>th</sup> day of November 2018.

Attest

  
\_\_\_\_\_  
Catharine Whitby, Chair



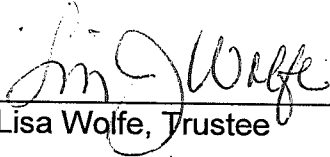
Rick Moore, Vice Chair



JD Meacham, Trustee



Linda Shaw, Trustee



Lisa Wolfe, Trustee

**STEVENS COUNTY RURAL LIBRARY DISTRICT  
2019 Final Budget**

**Revenue**

|                  |                                     |                         |
|------------------|-------------------------------------|-------------------------|
| 30800 9999 99999 | GENERAL FUND                        | \$0                     |
| 31110 9999 99999 | GENERAL PROPERTY TAXES              |                         |
| 31110 9999 99999 | REAL & PERSONAL PROPERTY            | <u>\$1,440,592</u>      |
| 31110 9999 99999 | NEW CONSTRUCTION                    | <u>\$25,000</u>         |
| 33740 9999 99999 | TIMBER TAX                          | <u>\$91,000</u>         |
| 33720 9999 99999 | LEASEHOLD EXCISE TAXES              | <u>\$1,000</u>          |
| 33100 9999 99999 | DIRECT FEDERAL GRANTS               |                         |
| 33457 9999 99999 | STATE LIBRARY                       | <u>\$1</u>              |
| 34720 9999 40850 | INTERGOVERNMENTAL REVENUE           |                         |
| 34720 9999 40850 | LIBRARY SERVICES - CPL              | <u>\$90,000</u>         |
|                  | LIBRARY SERVICES - KFPL             | <u>\$13,000</u>         |
| 34181 9999 99999 | GENERAL GOVERNMENT                  |                         |
| 34181 9999 99999 | PRINTING & DUPLICATION              | <u>\$5,000</u>          |
| 37420 9999 40855 | OUT OF DISTRICT FEES                | <u>\$250</u>            |
| 359.00.00.0000   | FINES                               |                         |
| 359.70.00.0000   | LIBRARY MATERIAL DAMAGES            | <u>\$1,000</u>          |
| 361.00.00.0000   | MISC. REVENUES                      |                         |
| 361.11.00.0000   | INVESTMENT INTEREST                 | <u>\$3,000</u>          |
| 362.50.00.0010   | LEASES/MICRO SITE                   | <u>\$1,500</u>          |
| 367.11.02.0000   | DONATIONS/CONTRIBUTIONS             | <u>\$10,000</u>         |
| 367.11.03.0000   | E- RATE                             | <u>\$5,000</u>          |
| 395.00.00.0000   | DISPOSITION OF FIXED ASSETS         |                         |
| 395.10.00.0000   | PROCEEDS FROM SALES OF FIXED ASSETS | <u>\$0</u>              |
|                  | <b>TOTAL ESTIMATED REVENUE</b>      | <b><u>1,686,343</u></b> |

**STEVENS COUNTY RURAL LIBRARY DISTRICT  
2019 Final Budget**

**EXPENDITURES**

|                |                                     |                  |
|----------------|-------------------------------------|------------------|
| 572.10.00.0000 | <b>ADMINISTRATION</b>               |                  |
| 572.10.10.0010 | DIRECTOR 1 FTE                      | \$87,401         |
| 572.10.10.0030 | BUSINESS MANAGER 1 FTE              | <u>\$42,307</u>  |
| 572.10.10.0050 | ADMINISTRATIVE ASSISTANT            | <u>\$28,173</u>  |
| 572.10.10      | <b>TOTAL</b>                        | <b>\$157,881</b> |
|                |                                     |                  |
| 572.10.20.0000 | <b>PERSONNEL BENEFITS</b>           | \$78,655         |
| 572.10.20      | <b>TOTAL</b>                        | <u>\$78,655</u>  |
|                |                                     |                  |
| 572.10.30.0000 | <b>SUPPLIES</b>                     |                  |
| 572.10.31.0000 | OFFICE & OPERATING SUPPLIES         | \$750            |
| 572.10.35.0000 | SMALL TOOLS & MINOR EQUIP.          | <u>\$200</u>     |
| 572.10.30      | <b>TOTAL</b>                        | <b>\$950</b>     |
|                |                                     |                  |
| 572.10.40.0000 | <b>OTHER SERVICES &amp; CHARGES</b> |                  |
| 572.10.41.0000 | PROFESSIONAL SERVICES               | <u>\$3,000</u>   |
| 572.10.42.0100 | POSTAGE                             | <u>\$500</u>     |
| 572.10.42.0200 | TELEPHONE SERVICES                  | <u>\$4,000</u>   |
| 572.10.43.0000 | MILEAGE REIMBURSEMENT               | <u>\$4,000</u>   |
| 572.10.44.0000 | ADVERTISING                         | <u>\$1,000</u>   |
| 572.10.46.0000 | INSURANCE                           | <u>\$15,000</u>  |
| 572.10.49.0000 | MISCELLANEOUS                       | <u>\$50</u>      |
| 572.10.40      | <b>TOTAL</b>                        | <b>\$27,550</b>  |
|                |                                     |                  |
| 572.10.51.0000 | <b>INTERGOVERNMENTAL SERVICES</b>   |                  |
| 572.10.51      | ELECTION COSTS                      | \$0              |
|                | <b>TOTAL</b>                        | <u>\$0</u>       |
| 572.10         | <b>TOTAL ADMINISTRATION BUDGET</b>  | <b>\$265,036</b> |

**STEVENS COUNTY RURAL LIBRARY DISTRICT  
2019 Final Budget**

**EXPENDITURES**

|                |                               |                           |
|----------------|-------------------------------|---------------------------|
| 572.20.00.0000 | <b>LIBRARY SERVICES</b>       |                           |
| 572.20.10.0000 | SALARIES & WAGES              |                           |
| 572.20.10.0000 | LIBRARY MANAGERS 4 FTE        | <u>\$212,389</u>          |
| 572.20.10.0100 | COMMUNITY LIBRARIAN 1 FTE     | <u>\$0</u>                |
| 572.20.10.0040 | SERVICES                      | <u>\$48,131</u>           |
| 572.20.10.0200 | LIBRARY ASSISTANTS            | <u>\$438,693</u>          |
| 572.20.10      | <b>TOTAL</b>                  | <b><u>\$699,213</u></b>   |
| 572.20.20.0000 | PERSONNEL BENEFITS            | <u>\$306,994</u>          |
| 572.20.20      | <b>TOTAL</b>                  | <b><u>\$306,994</u></b>   |
| 572.20.30.0000 | SUPPLIES                      |                           |
| 572.20.31.0000 | OFFICE & OPERATING SUPPLIES   | <u>\$20,000</u>           |
| 572.20.32.0000 | AUTOMOTIVE FUEL               | <u>\$4,500</u>            |
| 572.20.34.0000 | LIBRARY MATERIALS             | <u>\$207,000</u>          |
| 572.20.35.0000 | SMALL TOOLS & MINOR EQUIP.    | <u>\$1,200</u>            |
| 572.20.30      | <b>TOTAL</b>                  | <b><u>\$232,700</u></b>   |
| 572.20.40.0000 | OTHER SERVICES & CHARGES      |                           |
| 572.20.41.0000 | PROFESSIONAL SERVICES         | <u>\$82,000</u>           |
| 572.20.42.0010 | POSTAGE, ILL & Mailing        | <u>\$14,000</u>           |
| 572.20.42.0020 | TELECOMM SERVICES & K20       | <u>\$10,000</u>           |
| 572.20.43.0100 | MILEAGE REIMBURSEMENT         | <u>\$12,000</u>           |
| 572.20.48.0000 | VEHICLE REPAIR & MAINTENANCE  | <u>\$1,500</u>            |
| 572.20.40      | <b>TOTAL</b>                  | <b><u>\$119,500</u></b>   |
| 572.20.00.0000 | <b>TOTAL LIBRARY SERVICES</b> | <b><u>\$1,358,407</u></b> |
| 572.40.00.0000 | TRAINING                      |                           |
| 572.40.43.0000 | TRAVEL                        | <u>\$5,000</u>            |
| 572.40.49.0000 | REGISTRATION & TRAINING       | <u>\$5,000</u>            |
| 572.20.40.0000 | <b>TOTAL TRAINING</b>         | <b><u>\$10,000</u></b>    |

**STEVENS COUNTY RURAL LIBRARY DISTRICT  
2019 Final Budget**

**EXPENDITURES**

|                |                                     |                    |
|----------------|-------------------------------------|--------------------|
| 572.50.00.0000 | <b>FACILITIES</b>                   |                    |
| 572.50.30.0000 | <b>SUPPLIES</b>                     |                    |
| 572.50.31.0000 | OFFICE & OPERATING SUPPLIES         | <u>\$3,500</u>     |
| 572.50.35.0000 | SMALL TOOLS & MINOR EQUIP.          | <u>\$2,000</u>     |
| 572.50.30      | <b>TOTAL</b>                        | <b>\$5,500</b>     |
| 572.50.40.0000 | <b>OTHER SERVICES &amp; CHARGES</b> |                    |
| 572.50.45.0000 | RENTAL                              | <u>\$32,400</u>    |
| 572.50.47.0000 | UTILITIES                           | <u>\$8,000</u>     |
| 572.50.48.0000 | REPAIRS & MAINTENANCE               | <u>\$12,000</u>    |
| 572.50.40      | <b>TOTAL</b>                        | <b>\$52,400</b>    |
| 572.50         | <b>TOTAL FACILITIES</b>             | <b>\$57,900</b>    |
| 589.00.00.0000 | <b>NON-EXPENDITURE</b>              |                    |
| 594.72.00.0000 | <b>CAPITAL EXPENDITURES</b>         |                    |
| 594.72.61.0000 | LAND                                | <u>\$0</u>         |
| 594.72.62.0000 | BUILDINGS                           | <u>\$0</u>         |
| 594.72.63.0000 | OTHER IMPROVEMENTS                  | <u>\$0</u>         |
| 594.72.64.0100 | EQUIP/DISTRICT WIDE SUPPORT         | <u>\$5,000</u>     |
| 594.72.60      | <b>TOTAL CAPITAL OUTLAYS</b>        | <b>\$5,000</b>     |
|                | <b>TOTAL OPERATING BUDGET</b>       | <b>\$1,686,343</b> |