

Reimbursement Policy	
Date of Origin: February 11, 1997	Approved By: Library Director & Library Board
Date(s) of Revision: September 2, 1999, August 17, 2017	Date(s) of Review: March 16, 2006

Board Trustees shall not receive a salary or other compensation for their service as a Trustee, but may be reimbursed for expenses incurred while fulfilling the necessary functions of the office.

See the [Travel Policy](#) for additional guidelines.

Trustees are eligible to receive reimbursement of mileage and other necessary expenses, in accordance with the currently approved rate, for all Board approved meetings and functions. Pursuant to Travel Policy 18 the following functions are pre-approved for travel reimbursement:

- All regular board meetings, and webinars or special sessions requiring travel from home.
- Meetings of Library Advisory Boards, Friends of the Library, Libraries of Stevens County Foundation, when the Trustee attends as a Board sanctioned representative of the SCRLD Board of Trustees.
- Board of Trustees approved conferences, trainings, legislative meetings.
- All-Staff training days
- SCRLD Board of Trustees retreats
- Meetings of ad-hoc committees of SCRLD Board of Trustees where the Trustee is a Board sanctioned member of that committee.

Additional expenses may be approved by the Board.

(Article II, Section 2.4 Board of Trustees By-laws).